



Govt. of West Bengal
Office of the IQAC Coordinator

Government General Degree College, Dantan-II

Kashmuli :: Paschim Medinipur :: West Bengal :: Pin – 721445 :: Website :: dantan2govtcollege.ac.in ::
Email – kgcprincipal@yahoo.com

Date: 28/06/2022

MEETING OF IQAC

To

All Members, IQAC

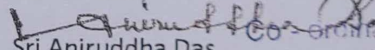
Government General Degree College, Dantan II

Dear Sir/Madam,

I am directed by the principal & Chairperson, IQAC to inform you that Meeting of the IQAC will be held on 06/07/2022(Wednesday) at 3.00pm in the IQAC room of the college to discuss the following agenda. Your active participation in the said meeting would be highly appreciated.

Thanking you

Sincerely yours,


Sri Aniruddha Das, IQAC
Coordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur
Government General Degree College, Dantan II

Agenda:

1. Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 16/02/2022
2. Report by Coordinator on the activities of the IQAC since its last meeting held on 16/02/2022
3. To Consider and approve Action Taken Report: 2021-2022
4. IQAC's meeting with the teachers regarding commencement of classes and ensuing NAAC assessment and accreditation.
5. Introduction of online or blended mode of teaching during Puja Recess.
6. Value added Courses to be organized by the departments of the college
7. Preparation of the Academic Calendar 2022-2023 following the Academic Calendar of the affiliating University
8. Analysis of the results of the students in different semesters appearing in the Final examinations in 2021-2022
9. Any other item with the permission of the chair



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Minutes of the Meeting of IQAC: Government General Degree College, Dantan II

The Meeting of the IQAC of Government General Degree College, Dantan II was held on 06/07/2022 (Wednesday) at 3.00pm in the IQAC room of the college.

Members present:

1. **Dr. Shaishab Kumar Dinda**, *Dinda*
Officer-in-Charge
2. **Sri Aniruddha Das**, *Aniruddha Das*
Assistant Professor
3. **Dr. Amal Giri**, *Amal Giri*
Assistant Professor
4. **Dr. Madhusudan Bera**, *Madhusudan Bera*
Assistant Professor
5. **Dr. Ujjwal Kr. Panda**, *Ujjwal Kr. Panda*
Assistant Professor
6. **Dr. Swarnakamal Samanta**, *Swarnakamal Samanta*
Assistant Professor
7. **Sk. Samsul Arefin**, *SSA*
Assistant Professor
8. **Sri Samik Saha**, *Samik Saha*
Assistant Professor
9. **Sri Sanjib Maji**, *Sanjib Maji*
Assistant Professor
10. **Sri Aniruddha Das**, *Aniruddha Das*
Assistant Professor
11. **Sri Biplab Maity**, *Biplab Maity*
Assistant Professor
12. **Dr. Pravas Kumar Giri**, *Pravas Kumar Giri*
Assistant Professor



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The meeting started on time and Sri Aniruddha Das, the coordinator of IQAC of Government General Degree College, Dantan II extended warm welcome to all the members. He requested Dr. Shaishab Kumar Dinda, the Principal & Chairman of IQAC of the college to chair the session. The Chairman welcomed the members and asked Coordinator to start the proceeding.

Item No. 1:

Confirmation of the Minutes of the previous meeting of the IQAC , Government General Degree College, Dantan II, held on 16/02/2022

Read out and confirmed

Item No. 2:

Report by Coordinator on the activities of the IQAC since its last meeting held on 16/02/2022

In this item of business, the Coordinator of IQAC presented a brief report to the IQAC on the various activities and initiatives of IQAC since the last meeting held on 16/02/2022. The members present appreciated the activities of IQAC and make some useful remarks for further improvement.

Item No. 3:

To Consider and approve Action Taken Report: 2021-2022

*In this item of business, the Coordinator of IQAC placed before the house **Action Taken Report: 2021-2022** prepared by some of the members based on the decisions made in the meeting of the IQAC in 2021-2022. Members, present, expressed satisfaction over the compliances to the decisions of the IQAC. Resolved that the respected Principal be requested to implement some unfulfilled resolutions in near future.*

Item No. 4:

IQAC's meeting with the teachers regarding commencement of classes and ensuing NAAC assessment and accreditation

In this item of business, in view of the commencement of classes of different semesters as well as forthcoming NACC assessment and accreditation, the IQAC resolved to meet the teachers of different departments on 13/07/2022 in the chamber of Principal of college for an interacting session on issues pertaining to teaching-learning and NAAC related activities. Also resolved that apart from collecting



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opinions of the teachers on the aforementioned issues, a review of the present status would be made in the said meeting and useful guidance would be provided, whenever necessary.

Item No. 5:

Introduction of online or blended mode of teaching during Puja Recess

In this item of business, the IQAC coordinator briefed on the feasibility of teaching-learning during long Puja recess. To secure the interests of the students, the IQAC members decided that the college will remain open for a fortnight during the recess to offer the students offline/online classes or in /blended mode.

Item No. 6:

Value added Courses to be organized by the departments of the college

All the departments are requested to organize Value Added Courses in order to develop skills among students outside their regular University syllabus.

Item No. 7:

Preparation of the Academic Calendar 2022-2023 following the Academic Calendar of the affiliating University.

In this item of business, the IQAC members unanimously resolved to prepare a tentative Academic Calendar for the academic year 2022-2023 following the academic calendar supplied by the affiliating University and the same be followed for admission in different semesters, commencement of classes end semester examination and internal evaluations, teaching days, holidays, arrangement of events, and various other academic and cultural activities in the college.



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Item No 8:

Analysis of the results of the students in different semesters appearing in the Final examinations of different programs in 2021-2022

Resolved that the HODs of the all departments be requested to make Result Analysis of the students of different semesters appearing in the final examination of different programs and appropriate measures be adopted by them for further improvement. Also resolved that IQAC would take a general review of the results of final semester examination in different programs.

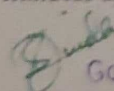
Item No 9:

Any other item with the permission of the chair

Nil.

Since there was no other matter of discussion, the meeting ended with a vote of thanks to the chair.

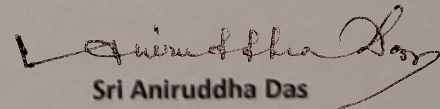
Minutes approved by


Officer - in- Charge
Govt. Gen. Degree College,
Dantan - II
Dr. Shaishab Kumar Dinda

Officer-in-Charge & Chairperson, IQAC

Govt. General Degree College, Dantan II

Minutes Prepared by



Sri Aniruddha Das

Coordinator, IQAC

Co - ordinator, IQAC

Govt. Gen. Degree College, Dantan - II
Govt. General Degree College, Dantan II
Paschim Medinipur



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Government General Degree College, Dantan-II

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Date: 04/11/2022

MEETING OF IQAC

To

All Members, IQAC

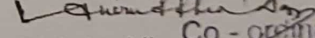
Government General Degree College, Dantan II

Dear Sir/Madam,

I am directed by the principal & Chairperson, IQAC to inform you that Meeting of the IQAC will be held on 09/11/2022(Wednesday) at 3.00pm in the IQAC room of the college to discuss the following agenda. Your active participation in the said meeting would be highly appreciated.

Thanking you

Sincerely yours,


Sri Aniruddha Das
Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur
Government General Degree College, Dantan II

Agenda:

1. Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 06/07/2022
2. Report by Coordinator on the activities of the IQAC since its last meeting held on 06/07/2022
3. Mentoring the students in academic session 2022-2023
4. To prepare a perspective plan of the college for the current academic session
5. To chalk out plan of action for the current session towards quality enhancement
6. To observe students' week and Voters awareness program
7. Collection of students' progression reports from the departments
8. Upgradation of college website
9. Miscellaneous



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Members present:

1. **Dr. Shaishab Kumar Dinda**, *Dinda*
Officer-in-Charge
2. **Sri Aniruddha Das** *Aniruddha Das*
Assistant Professor
3. **Dr. Amal Giri** *Amal Giri*
Assistant Professor
4. **Dr. Madhusudan Bera** *Madhusudan Bera*
Assistant Professor
5. **Dr. Ujjwal Kr. Panda** *Ujjwal Kr. Panda*
Assistant Professor
6. **Dr. Swarnakamal Samanta** *Samanta*
Assistant Professor
7. **Sk. Samsul Arefin**
Assistant Professor
8. **Sri Samik Saha** *Samik Saha*
Assistant Professor
9. **Sri Sanjib Maji** *Sanjib Maji*
Assistant Professor
10. **Sri Aniruddha Das**
Assistant Professor
11. **Sri Biplab Maity** *Biplab Maity*
Assistant Professor
12. **Dr. Pravas Kumar Giri** *Pravas Kumar Giri*
Assistant Professor



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The meeting started on time and Sri Aniruddha Das, the coordinator of IQAC of Government General Degree College, Dantan II extended warm welcome to all the members. He requested Dr. Shaishab Kumar Dinda, the Principal & Chairman of IQAC of the college to chair the session. The Chairman welcomed the members and asked Coordinator to start the proceeding.

Item No. 1:

Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 06/07/2022

After the IQAC coordinator read out the proceedings of the previous meeting, it was resolved unanimously that the proceedings be confirmed.

Item No. 2:

Report by Coordinator on the activities of the IQAC since its last meeting held on 06/07/2022

The coordinator, IQAC briefed on the various activities and initiatives of the IQAC since its last meeting which was held on 06/07/2022. The members present appreciated the activities of IQAC and made several useful suggestions.

Item No. 3:

Mentoring the students in academic session 2022-2023

In this item of business it was unanimously resolved that emphasis be put by the departments on strengthening the exiting mentoring system. The IQAC members resolved to prepare the Mentor- Mentee List for the new academic session 2022-2023 and the same be forwarded to the principal for necessary ratification and notification. Emphasis was put on the regular mentoring of the students by the teachers of the college.

Item No. 4:

To prepare a perspective plan of the college for the current academic session

In this item of business, the principal stressed the necessity of the preparation of the perspective plan of the college for the inclusive development of the college in the current academic session. It was of considerable interest and resulted in a fruitful discussion. Many suggestions and comments were made to receive due attention. The proposed perspective plan included: endeavor for strengthening physical infrastructure, initiative for raising fund from various sources, infrastructure augmentation like construction of steel canopy concrete path at few places, endeavor for inclusion few more UG courses, usage of Green energy for a sustainable environment, purchase of books and journals, creations of new classrooms to accommodate students and disciplines, creation/reconstitution of various subcommittees



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for smooth functioning of the college, purchase of lab equipments and chemicals, purchase of projector and computers, augmentation departmental physical infrastructure, emphasis on gardening and beautification, MOU with various institutions, organization of seminars, sports, educational tour and cultural programs, preparation towards implementation of NEP 2020, initiatives for creation of more teaching and nonteaching posts, etc. The respected principal was requested to take up the matter along with other suitable bodies for finalization and ratification.

Item No. 5:

To chalk out Plan of Action for the current session towards quality enhancement

In this item of business the coordinator, IQAC pointed out the necessity of the formulation of a plan of action towards quality enhancement for the current academic session. Apart from inclusion of different regular quality related activities of IQAC , development of infrastructure of towards implementation of NEP 2020 in its true spirit, collection of feedback from stakeholders and analysis, organization of quality related webinars, creation of subcommittees and cells, upgradation of college website, conduct of various audits, creation of student progression database, review of teaching learning process, and maintenance of record of the incremental improvements in different areas were emphasized in the Plan of Action.

Item No. 6:

To observe students' week and Voters awareness program

Resolved that IQAC would observe students' week in the first week of January, 2023. During the Week Voters awareness program would be held among the students.

Item No. 7:

Collection of students' progression reports from the departments

In this item of business the IQAC members unanimously resolved to create a Students' progression database by collecting the relevant data from various departments.



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Item No. 8:

Upgradation of college website

in this item of business a few members complained regarding the non-availability of sufficient data on college website. Under the circumstances the members unanimously resolved to form a website maintenance subcommittee with competent teachers as member of the website maintenance subcommittee.

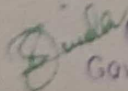
Item No. 9:

Miscellaneous

Nil

Since there was no other matter of discussion, the meeting ended with a vote of thanks to the chair.

Minutes approved by

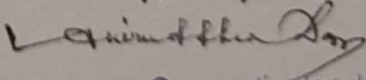

Officer - in - Charge
Govt. Gen Degree College,
Dantan - II

Dr. Shaishab Kumar Dinda

Officer-in-Charge & Chairperson, IQAC

Govt. General Degree College, Dantan II

Minutes Prepared by



Co - ordinator, IQAC

Sri Aniruddha Das
Coordinator, IQAC

Govt. General Degree College, Dantan II



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Date: 21/12/2022

MEETING OF IQAC

To

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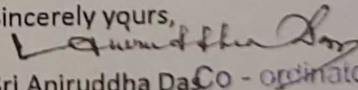
Government General Degree College, Dantan II

Dear Sir/Madam,

I am directed by the principal & Chairperson, IQAC to inform you that Meeting of the IQAC will be held on 04/01/2023(Wednesday) at 3.00pm in the IQAC room of the college to discuss the following agenda. Your active participation in the said meeting would be highly appreciated.

Thanking you

Sincerely yours,


Sri Aniruddha Das, Co - ordinator, IQAC
Coordinator, IQAC, Degree College, Dantan - II
Paschim Medinipur
Government General Degree College, Dantan II

Agenda:

1. Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 09/11/2022
2. Report by Coordinator on the activities of the IQAC since its last meeting held on 09/11/2022
3. To form IQAC core committee to deal with NAAC assessment related matters
4. To take initiatives for organization of college annual sports.
5. To take initiatives for organization of Fresher's welcome, Annual cultural program and prize distribution ceremony.
6. To take initiatives on Value Added Course
7. Miscellaneous



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Minutes of the Meeting of IQAC: Government General Degree College, Dantan II

The Meeting of the IQAC of Government General Degree College, Dantan II was held on 04/01/2023 (Wednesday) at 3.00pm in the IQAC room of the college.

Members present:

1. **Dr. Shaishab Kumar Dinda**,
Officer-in-Charge *Dinda*
2. **Sri Aniruddha Das**
Assistant Professor *Aniruddha Das*
3. **Dr. Amal Giri**
Assistant Professor *Amal Giri*
4. **Dr. Madhusudan Bera**
Assistant Professor *Madhusudan Bera*
5. **Dr. Ujjwal Kr. Panda**
Assistant Professor *Ujjwal Kr. Panda*
6. **Dr. Swarnakamal Samanta**
Assistant Professor *Samanta*
7. **Sk. Samsul Arefin**
Assistant Professor *Sk. Samsul Arefin*
8. **Sri Samik Saha**
Assistant Professor *Samik Saha*
9. **Sri Sanjib Maji**
Assistant Professor *Sanjib Maji*
10. **Sri Aniruddha Das**
Assistant Professor
11. **Sri Biplab Maity**
Assistant Professor *Biplab Maity*
12. **Dr. Pravas Kumar Giri**
Assistant Professor



सत्यमेव जयते



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The meeting started on time and Sri Aniruddha Das, the coordinator of IQAC of Government General Degree College, Dantan II extended warm welcome to all the members. He requested Dr. Shaishab Kumar Dinda, the Principal & Chairman of IQAC of the college to chair the session. The Chairman welcomed the members and asked Coordinator to start the proceeding.

Item No. 1:

Confirmation of the Minutes of the previous meeting of the IQAC, Government General Degree College, Dantan II, held on 09/11/2022

After the IQAC coordinator read out the proceedings of the previous meeting, it was resolved unanimously that the proceedings be confirmed.

Item No. 2:

Report by Coordinator on the activities of the IQAC since its last meeting held on 09/11/2022

The coordinator, IQAC briefed on the various activities and initiatives of the IQAC since its last meeting which was held on 09/11/2022. The members present appreciated the activities of IQAC and made several useful suggestions.

Item No. 3:

To form IQAC core committee to deal with NAAC assessment related matters

In this item of business a core committee was formed by the IQAC to deal with matters related to assessment and accreditation by the NAAC. The members of the core committee included: Mr. Narayan Das, Mr. Samik Saha, Dr. Madhusudan Bera, Dr. Pabitra Kumar Rana, Dr. Amal Giri, Dr. Pravash Kumar Giri, Sri Biplab Maity.

Item No. 4:

To take initiatives for organization of college annual sports

IQAC unanimously decided that the college annual sports will be organized in the month of February, 2023. The convener of Sports Subcommittee was intimated about resolution and was instructed to take the initiatives.

Item No. 5:

To take initiatives for organization of Fresher's welcome, Annual cultural program and prize distribution ceremony

Resolved that keeping in view the demands of students, effort be made by the college to take preparation to organize Fresher's welcome, annual cultural program and prize distribution ceremony after annual sports. The respected Officer-in-Charge was requested to do the needful in this regard



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Item No. 6:

To take initiatives on Value Added Course

In this item of business, IQAC members resolved that all Head of the departments of Literature and Social Science would be instructed to take initiatives on Value Added Course in order to impart skills among the youth besides their regular academic curricular.

Item No. 7:

Miscellaneous

Nil

Since there was no other matter of discussion, the meeting ended with a vote of thanks to the chair.

Minutes approved by

Dr. Shaishab Kumar Dinda
Officer-in-Charge
Govt. Gen. Degree College,
Dantan - II

Officer-in-Charge & Chairperson, IQAC

Govt. General Degree College, Dantan II

Minutes Prepared by

Sri Aniruddha Das
CO-ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur
Coordinator, IQAC

Govt. General Degree College, Dantan II



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Action Taken Report: 2022-2023

Based on the Resolution taken in the Meetings of IQAC

1. *As per resolution taken in the meeting with the teachers of different departments on 13/07/2022 in the chamber of Principal of college, apart from collecting opinions from teachers on teaching-learning and NAAC related activities, a review of the present was made in the said meeting and useful guidance was provided.*
2. *To offer the students offline/online classes in blended mode, the college was remained open for a fortnight during the Puja recess, in order to maintain the feasibility of teaching-learning and that secure the interests of the students.*
3. *Departments of English, political Science, History and Philosophy organized Value Added Courses in order to develop skills among students outside their regular University syllabus. Even IQAC itself also arranged another Value Added Course named 'Entry in Service' for the students interested for competitive examination after completion of their graduation.*
4. *The secretary of Academic Council prepared academic calendar of the session following the dates of admission in different semesters, commencement of classes, end semester examination and internal evaluations, teaching days, holidays, arrangement of events, and various other academic and cultural activities in the college.*
5. *All HODs of different departments made analysis of the results of the students of different semesters appearing in the final examinations of different courses. The respected Principal of the college was pleased on the results of the students and the effort put by the teachers.*



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6. Every department adopted the discussed mentor-mentee procedure. Like every academic session each department organized regular meetings with the students under mentor-mentee framework.
7. MOU was resigned with Jhargram Raj College, along with some new institutes as well and the faculties of all the institutes were asked to participate as per MOU agreement. The college is also keen to sign more MOU with the neighboring colleges and other educational institution, NGOs and industries for various students' related activities
8. Student Welfare subcommittee observed students' week in the first week of January, 2023 under the guidance of IQAC. During the Week Voters awareness program was held among the students by Electoral Literacy Club (ELC).
9. The college office created a Students' progression database by collecting the relevant data from various departments through google form under supervision of IQAC.
10. The website subcommittee offered a huge effort in decorating the college website by collecting data to improve the sections like administration, student zone, E learning resources etc.
11. The members of the core committee including Mr. Narayan Das, Mr. Samik Saha, Dr. Madhusudan Bera, Dr. Pabitra Kumar Rana, Dr. Amal Giri, Dr. Pravash Kumar Giri, Sri Biplab Maity along with all teaching and nonteaching stakeholders of the college offered best of their efforts and the college is almost in the verge of submitting IQA NAAC accreditation.
12. The college annual sports were organized following the Academic Calendar of the college
13. Keeping in view, the demands of students, Fresher's welcome, annual cultural program and prize distribution ceremony were organized following annual sports.

Sandeep
Officer - in- Charge
Govt. Gen Degree College,
Dantan - II

L. Anirudh Chandra Das
Co - ordinator, IQAC
Govt. Gen. Degree College, Dantan - II
Paschim Medinipur